



WellAware Walk Through

Summary: This walk through shows you how to delete a group that has been created and is no longer needed.

[Click here for a video demonstration!](#)

Deleting a Group

1. To delete a group, you must be an admin. If you are not an admin and should be, please contact the Client Success team at support@wellaware.us.
2. Click on the name of the group that you wish to delete.
3. Then click on the “Settings” tab.
4. Choose the option that says “Delete Group.”
5. A pop-up box will ask you to confirm you want to delete the group. Click “Delete.”

Note: Please do not delete the All Sites group as this is a standard group used for administrative purposes.

